



Teacher - Preschool

Job Description

Contact Information

2734 Commerce Dr. Jacksonville, NC 28546
Telephone: (910) 347-0704
Email: baptisteducationpreschool@gmail.com
School Hours: M-F: 7:00 am – 5:30 pm

Who We Are

The Baptist Education Center is founded on the belief that the years of early childhood are the most crucial to the establishment of sound educational practices and spiritual values. Our staff strives to meet the needs of the young child's intellectual, emotional, creative, social, spiritual, and physical development. It is our sincere desire as Christian educators to become partners with parents and to aide in building a firm foundation for each child's learning and growth.

Qualifications

Prerequisites: NC Criminal Background Qualifying Letter

**This can take several weeks to process, so if you do not currently have one, please be prepared to get fingerprints and a background check done with the Sherriff's Office/Department in the county where you reside.*

Faith: Ability to share the Christian faith and commitment of the Baptist Education Center and model your teaching and conduct in accordance to biblical principles

Age: Must be at least 18 years old

Education: High School Diploma or Equivalent

Experience: Entry Level

Previous Experience as a Preschool Lead Teacher (Preferred)

Demonstrated classroom management skills (Preferred)

Experience working with children (Preferred)

Skills: AHA Cardiopulmonary Resuscitation (CPR) & First Aid Certifications (Preferred)

**Required to Obtain Upon Hire*

Character: Caring, compassionate, and patient attitude when interacting with and caring for children.

Strong verbal communication and listening skills to converse with children, fellow teachers, and parents or guardians.

Multitasking and organizational skills to handle multiple children at a time.

Physical Abilities: Must be able to bend, stoop, stand, and lift up to 25-40lbs daily.

Schedule: Have the flexibility and willingness to work within business hours.

School Hours: Monday – Friday / 7:00 am – 5:30 pm

Shifts: Morning (7:00 am – 3:00 pm) / Afternoon (9:30 am – 5:30 pm)

COVID-19:

All teachers and staff are required to regularly wash and sanitize their hands throughout the day. A COVID-19 vaccine is recommended but not required. The health and safety of every person in our schools is our primary concern. We are taking every precaution to prevent potential exposure or spread of COVID-19 within our school. We are actively partnering with our local health departments and closely following guidelines from the Centers for Disease Control and Prevention (CDC).

Responsibilities:

The teacher will coach, and mentor less experienced teachers in the classroom; model behaviors and provide feedback. They are responsible for classroom management, providing a safe, nurturing, and engaging learning environment and serve as role models to develop young minds and inspire a love of learning.

Typical duties include:

1. Ensuring the children practice good hygiene
2. Cleaning interactive areas throughout the day
3. Helps with meal and snack preparation
4. Organizing activities to coordinate with curriculum
5. Keep records of each child's progress, interests and any problems that may occur
6. Build relationships with families and coworkers to create a dynamic environment where play and learning happen seamlessly
7. Communicate regularly with parents, sharing their children's latest adventures and achievements through a variety of avenues, including applications and personal discussions.
8. Collaborate with other teachers, aides, and leaders to implement an engaging and developmentally appropriate curriculum
9. Encourage and model social behavior and expectations which are developmentally appropriate.
10. The ability to obtain state childcare certifications in accordance with North Carolina law.
11. Maintain communication and teamwork with morning/afternoon teacher.
12. Performs other related duties as requested by the Center Director or Assistant Director

Employment Type: Full Time/Part Time

Compensation: \$11.00

Additional Information:

Successful applicants for this position must provide two forms of identification (e.g. social security card & driver's license)

North Carolina law requires that a criminal history check be conducted on all persons who provide child care in a licensed or regulated child care facility, and all persons providing child care in nonlicensed child care homes, or facilities that receive state or federal funds.